



Rhode Island Turnpike and Bridge Authority
P.O. Box 437 | Jamestown, Rhode Island 02835-0437

RITBA is accepting applications for the following position:

MAINTENANCE WORKER LEVEL 4
(Full-time Position w/Employee Benefits Package)

POSITION DESCRIPTION

Under the supervision of Manager of Maintenance, maintain the cleanliness and general appearance of RITBA's buildings and facilities.

MINIMUM JOB REQUIREMENTS:

- High School diploma or equivalent
- Must be able to pass a background check
- Previous janitorial/cleaning experience
- Must be able to pass drug or alcohol testing

REQUIRED LICENSE(S)

- Must possess and maintain a current, valid, driver's license

ESSENTIAL RESPONSIBILITIES:

- Gather and empty trash
- Service, clean and supply restrooms
- Clean building floors and stairways by sweeping, mopping, scrubbing, or vacuuming
- Clean and polish doors, counters, cabinets, furniture and fixtures
- Clean windows, glass partitions and mirrors, using soapy water or other cleaners with sponges, squeegees and toweling
- Spot cleaning of walls, carpets, doors, etc.
- Dust furniture, walls, machines, and equipment
- Mix water and detergents in containers to prepare cleaning solutions, according to product specifications
- Clean interiors of fleet vehicles
- Maintenance of cleaning supply inventory
- Notify managers concerning the need for repairs to buildings and facilities
- Perform other related duties as assigned

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Must be able to effectively communicate with all employees
- A minimum of high school diploma or equivalent
- Must be able to work day or night shifts as needed
- Know and follow health & safety regulations and safe working practices applicable to the position
- Demonstrates accuracy and thoroughness; monitors own work to ensure quality
- Meets productivity standards and completes work within a timely manner
- Regular and reliable attendance required
- Ability to follow instruction and work independently
- Ability to work effectively and professionally with co-workers and general public

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

- Regularly required to stand, walk, sit, bend, crouch or crawl
- Physical mobility and stamina required
- Regularly lift or move 25lbs and occasionally lift or move up to 50lbs

The general RITBA application for employment is available on our website at www.ritba.org. The application period is open until the position is filled. Applications with personal resume shall be submitted:

- 1) By email to: atasso@ritba.org
- 2) By mail to: RITBA, Attn:HR
PO Box 437,
Jamestown, RI 02835

The Rhode Island Turnpike and Bridge Authority is an equal opportunity employer.