



Rhode Island Turnpike and Bridge Authority

May 4, 2022

Request for Qualifications No. 22-03

On-Call Infrastructure Professional Services

INTRODUCTION

The Rhode Island Turnpike & Bridge Authority (RITBA) is seeking proposals from qualified architectural, engineering, and environmental consulting firms that have demonstrated experience in providing on-call professional services in several disciplines. The services provided may be for projects at or near any of the RITBA-owned facilities.

BACKGROUND

RITBA is a quasi-public agency created by the Rhode Island General Assembly in 1954 as a corporate and body politic, with powers to construct, acquire, maintain, and operate bridge projects as defined by law. The Authority was responsible for the construction of the Claiborne Pell Bridge (formerly the Newport Bridge) which opened to traffic on June 28, 1969. The Authority has been responsible for the operation and maintenance of the Mount Hope Bridge between Bristol, Rhode Island and Portsmouth, Rhode Island and the Claiborne Pell Bridge between Newport, Rhode Island and Jamestown, Rhode Island since 1964 and 1969, respectively. On April 25, 2013, the State transferred custody, control and supervision of the land and improvements for the Jamestown Verrazzano and the Sakonnet River Bridges from the Rhode Island Department of Transportation (RIDOT) to the Authority. Ownership and title of the bridges remains with the State. In addition to the four (4) bridges noted above, RITBA also operates and maintains Route 138 through Jamestown and ten (10) smaller bridges associated with this highway and the approaches to the four (4) major bridges.

REQUEST FOR PROPOSAL REQUIREMENTS

RITBA requires respondents keep the proposals to a maximum of ten (10) double sided 8 ½ x 11 pages (no less than 12 font) for each discipline a firm is requesting to provide services for RITBA, excluding:

- Cover Letter
- Table of Contents
- Dividers
- Resumes

RITBA will not accept videos, simulations, or other electronic presentations for this submittal. However, such electronic information may be presented during an interview process for the shortlisted proposers if so necessary.

Proposing firms shall submit one electronic (thumb/flash drive only) and five (5) printed copies of the proposal to:

Office of Procurement
Rhode Island Turnpike and Bridge Authority
1 East Shore Road
Jamestown, RI 02835

Attn: On Call Infrastructure Professional Services – Contract No. 22-03

The proposal must be received no later than **2:00pm EDT June 15, 2022, EDT**. Late submissions will **not** be accepted. RITBA accepts deliveries during normal business hours Monday through Friday 8:30am to 4:00pm EDT excluding national and local state holidays. It is the sole responsibility of the responding firm to ensure delivery of its proposal on or before the due date/time, RITBA will not accept any proposals that are received after the due date/time. To control the dissemination of information regarding this RFP, firms interested in submitting proposals shall not make personal contact with

any member of RITBA staff and/or Board of Directors. Questions concerning this RFP should be directed, via email to procurement@ritba.org no later than **2:00pm May 18, 2022, EDT**. RITBA will respond to all relevant questions no later than end of day **EDT May 25, 2022**. This addendum will be posted to RITBA's website (www.ritba.org) and the State of Rhode Island's Division of Purchasing website (www.purchasing.ri.gov).

RITBA accepts no financial responsibility for any costs incurred by a firm in responding to this RFP, participating in oral presentations, or meeting with RITBA prior to being awarded the contract. The proposals in response to this RFP become the property of RITBA and may be used by RITBA in any way it deems appropriate. All information submitted in response to this RFP is deemed public and subject to disclosure unless a separate redacted public copy is submitted, regardless of whether the information is marked confidential/proprietary. Firms may redact in the public copy any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the Access to Public Records Act (R.I. Gen. Laws § 38-2 et. seq.). If Firm does not submit a redacted public copy, RITBA assumes that firm is not seeking confidential treatment for any of its information and thus, all information is subject to public disclosure. By submitting a proposal, the firm certifies that it has fully read and understands the RFP, has full knowledge of the scope of work to be provided, and accepts the terms and conditions under which the services are to be performed. RITBA will be the sole judge in determining as equivalent products (if applicable).

RITBA reserves the right to, virtually, interview some, all or none of the firms responding to this RFP based solely on its judgment as to the firm(s) proposals and capabilities. RITBA reserves the right to select firms directly from the proposals received without the use of an interview process. RITBA reserves the right to request and consider additional information from submitters, and to reject any submittals on any basis without disclosing the reason. No firm may withdraw their submittal for at least one-hundred twenty (120) days after the time and date set for submission.

RITBA reserves the right to waive any irregularities and technical defects. RITBA reserves the right to modify, amend or waive any provision of this RFP, prior to the issuance of an award for these services.

SCOPE

The Rhode Island Turnpike & Bridge Authority (RITBA) is seeking proposals from qualified architectural, engineering, and environmental consulting firms that have demonstrated experience in providing on-call professional services in the following disciplines:

1. Bridge/Structural Engineering
2. Civil/Site Engineering
3. Construction Support & Resident Inspection Services
4. Mechanical, Electrical & Plumbing (MEP) Engineering
5. Architectural Services
6. Environmental Services

Respondents may choose to propose on one or any combination of the above identified seven areas of discipline. Please use Exhibit A to identify those disciplines for which you are seeking to provide services to RITBA. The submitted cover letter shall clearly note which specific discipline(s) the respondent wishes to be considered for.

Services may include, but are not limited to:

- Planning and preparation of various studies
- Inspections
- Design, bidding, and permitting
- Construction administration and resident engineering
- FHWA regulated bridge and other facility inspections
- Environmental consulting and compliance

The services provided may be for projects at or near any of the RITBA-owned facilities including:

- Claiborne Pell Bridge
- Mount Hope Bridge
- Jamestown-Verrazzano Bridge
- Sakonnet River Bridge
- Fishing Pier Access Road Bridge
- Structure E Bridge
- North Main Road (EB & WB) Bridges
- Hummocks Avenue Bridge
- Evans Avenue Bridge
- Wildlife Passages I, II, III, and IV Bridges
- RI Route 138 (Rt. 1A in North Kingstown through to east end of Claiborne Pell Bridge)
- RI Route 138 Pump Station and Drainage Facilities
- Vehicle Toll Gantry and Infrastructure
- Administration Building
- Maintenance Building
- Maintenance Annex Building
- Mount Hope House and Garage
- Sakonnet River Bridge Building
- Tiverton Boat Ramp, Retaining Walls, and Drainage Structures

RITBA may select multiple consultants for each discipline. The contract term will be for a period of five years beginning around August 2022. Actual work undertaken will be by separate and distinct task orders. Some projects may cross over the identified engineering/architectural disciplines, therefore RITBA reserves the right to use one selected firm to perform work in multiple disciplines if it is in the best interest of RITBA.

The following Scope of Services attempts to generally provide a range of services that may be required of the selected firm(s). No attempt has been made to isolate the identified engineering/architectural disciplines' work under the following scope of work, nor is there an implied order of importance.

The consultant shall have proven capabilities in areas such as:

- Bridge engineering, inspection, & maintenance - complex bridge structures
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- Structural
- Civil/site work
- Geotechnical and survey

- Vehicle tolling infrastructure and systems
- Seawall and other marine engineering
- Architectural
- Interior design
- Building demolition
- Landscape architecture
- Fire alarm and suppression
- ADA and other codes compliance
- Mechanical, electrical, plumbing
- HVAC
- Security systems
- Communication systems
- WiFi systems
- CAD/GIS support
- Cost estimating
- Independent fee estimating (IFE)
- Value engineering
- Sustainable design
- Quality assurance
- Environmental
- Stormwater management
- Spill prevention plans
- Sample collection and analysis
- Wetlands
- Underground and above ground storage tanks
- Permitting
- Fueling pump stations

SUBMITTAL AND EVALUATION CRITERIA

Proposals will be evaluated by a Selection Committee, which will be seeking to distinguish which proposer has, through the appropriate combination of several criteria, the abilities to best perform the required services to the satisfaction of RITBA. While some criteria may be ranked higher than others in the selection process, the proposal that achieves the highest overall ranking will be considered top-ranked by the Selection Committee. The proposals will be evaluated using the following criteria:

A. Experience of Proposed Team – 40%

- a. Provide an organizational chart for the proposed team
- b. Provide resumes for each team member
- c. Articulate experience performing similar services for transportation, bridge, and toll facilities
- d. Provide demonstrated experience working with Rhode Island Department of Environmental Management RIPDES and Fresh Water Wetlands permitting
- e. Provide contact information (phone number & email address) of the primary contact for this solicitation

B. Understanding of Disciplines and Demonstrated Performance – 35%

- a. Articulate an understanding of and familiarity with the requested disciplines and describe your approach to deliver

- b. Demonstrate performance on on-call contracts with other agencies, particularly as they relate to urgent and high priority work

C. Experience of Firm – 25%

- a. Include at least two (2) representative projects to be used as relevant experience for the disciplines your firm is seeking to provide services for, and only those for which some or all the project team were involved and include a contact for the respective client.

RITBA will select a firm based upon recommendations of the Selection Committee, and subsequent approval of the Executive Director and the RITBA Board of Directors.

MBE Participation Goal

Under Rhode Island General Law §§ 37-14.1, Minority business enterprises are targeted for participation in all procurement and construction projects and shall be awarded a minimum of ten percent (10%) of all dollar value of the procurement or project.

INSURANCE REQUIREMENTS

Evidence of the following minimum insurance coverage must be provided:

- a. General Liability limits of \$1,000,000 per occurrence.
- b. Motor Vehicle Liability Insurance with limits of \$1,000,000.
- c. Worker's Compensation coverage to Rhode Island statutory limits or documentation evidencing an approved self-insurance program.
- d. Umbrella Liability limits of \$5,000,000 excess of \$1,000,000 primary layer.
- e. Errors and Omissions Coverage with minimum limits of \$1,000,000.
- f. Professional liability coverage in effect in an amount not less than \$1,000,000.

RITBA and the State of Rhode Island shall be named as additional insured on all policies of insurance except for the Errors and Omission (Professional Liability) and Worker's Compensation insurance.

PROFESSIONAL SERVICES AGREEMENT

RITBA's standard Professional Services Agreement is attached hereto and incorporated herein by this reference. RITBA expects the successful firm to execute this Agreement with no changes to the Agreement. Task Orders will be issued for any work assigned under this Agreement.

ADDITIONAL REQUIREMENTS

Disadvantaged Business Enterprise Participation

The firm must indicate that it will comply with all applicable Federal, State and Local regulations and laws, including Affirmative Action and the Disadvantaged Business Enterprise programs. In accordance with R.I. Gen. Law §§ 37-14.1-1 it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs) (collectively referred to as MBEs herein) in the performance of State procurements and projects.

For further information, visit the Office of Diversity, Equity and Opportunity's website, at <http://odeo.ri.gov/> and see R.I. Gen. Laws 37-14.1, R.I. Gen Laws Ch. 37-2.2, and 220-

RICR-80-10-2. The Office of Diversity, Equity and Opportunity may be contacted at (401) 574-8670 or via email at Dorinda.Keene@doa.ri.gov .

Campaign Finance Compliance

Every person or business entity providing goods or services at a cost of \$5,000 cumulated value is required to file an affidavit regarding political campaign contributions with the RI State Board of Elections even if no reportable contributions have been made. R.I.G.L. § 17-27 Forms may be obtained at Board of Elections, Campaign Finance Division, website at <https://elections.ri.gov/finance/index.php>. Please call (401) 222-2345 or e-mail campaign.finance@elections.ri.gov with any questions or concerns. For the purposes of this RFP RITBA asks that firm's commit to properly filing all appropriate documentation prior to any contract being signed.

Major State Decision-Maker

Does any Rhode Island "Major State Decision-Maker", as defined below, or the spouse or dependent child of such person, hold (i) a ten percent or greater equity interest, or (ii) a \$5,000 or greater cash interest in this business?

For purposes of this question, "Major State Decision-Maker" means:

- (a) All general officers; and all executive or administrative head or heads of any state executive agency enumerated in R.I.G.L § 42-6-1 as well as the executive or administrative head or heads of state quasi-public corporations, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of president, senior vice president, general counsel, director, executive director, deputy director, assistant director, executive counsel or chief of staff;
- (ii) All members of the general assembly and the executive or administrative head or heads of a state legislative agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel, or chief of staff; and
- (iii) All members of the state judiciary and all state magistrates and the executive or administrative head or heads of a state judicial agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel, chief of staff or state court administrator.

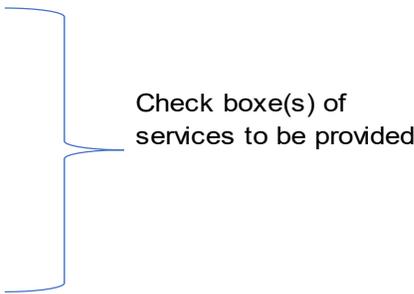
If your answer is "Yes", please identify the Major State Decision-Maker, specify the nature of their ownership interest, and provide a copy of the annual financial disclosure required to be filed with the Rhode Island Ethics Commission pursuant to R.I.G.L. §36-14-16, 17 and 18.

Title VI Solicitation Notice

RITBA, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this

advertisement, disadvantaged business enterprises or airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Exhibit A

Firm Name:		
Disciplines:	Bridge/Structural Engineering	
	Civil/Site Engineering	
	Construction Support & Resident Inspection Services	
	Mechanical, Electrical & Plumbing (MEP) Engineering	
	Architectural Services	
	Environmental Services	

- END OF RFP