



*RITBA is accepting applications for the following position:*

**Tolling Image Reviewer**

*(Full-time Position w/ Employee Benefits Package)*

**POSITION DESCRIPTION**

The tolling image reviewer will review images captured by cameras for all vehicles identified as needing manual review from any gantries that RITBA maintains or manages. The image reviewer must properly identify the license plate number, license plate state, country, and plate type (if applicable) for all transactions that are accepted. A license plate guidebook will be provided and updated as necessary. The schedule is to be determined.

**MINIMUM JOB REQUIREMENTS:**

- High School diploma or equivalent
- Familiarity with computers and the ability to learn new software, preferred data entry experience
- Post-offer pre-employment criminal background check

**ESSENTIAL RESPONSIBILITIES:**

- Reject license plate images with correct reasons
- Identify problems and provide feedback to supervisors regarding image quality and cameras in the lanes to ensure optimum quality
- Assist with training of new employees

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- The ability to be detail oriented and accurately enter information in the image review application
- Must understand vehicle classifications, acceptance and rejection codes, and license plate types
- Must be able to communicate effectively and in a professional manner
- After training, consistently meet and achieve a minimum of 1500 images per 8-hour shift while maintaining established accuracy standards (90%)

*\* This job description represents general duties and is not intended to list every specific function of this position.*

The general RITBA application for employment is available on our website at [www.ritba.org](http://www.ritba.org). The application period is open until the position is filled. Applications with personal resume shall be submitted:

- 1) By email to: [atasso@ritba.org](mailto:atasso@ritba.org)
- 2) By mail to: RITBA, Attn:HR  
PO Box 437,  
Jamestown, RI 02835

*The Rhode Island Turnpike and Bridge Authority is an equal opportunity employer.*