



**Rhode Island Turnpike and Bridge Authority**

**June 2, 2023**

**Invitation to Bid  
Eaton 9355-20-30 UPS Battery Replacement and Tray Upgrade  
Contract No. 23-15**

## **INTRODUCTION**

The Rhode Island Turnpike and Bridge Authority (RITBA) is seeking bids from qualified contractors meeting the minimum requirements described herein to replace the batteries and upgrade the trays in an Eaton 9355-20-30 UPS serial number BE474KXX03.

**Due date for bids is no later than 2:00PM EDT June 15, 2023**, at which time they will be publicly opened. Bids must be in a sealed envelope clearly marked "IFB No. 23-15 Eaton 9355-20-30 UPS Battery Replacement". RITBA will not accept electronic bid submissions (email, web, fax, etc.) or late bids under any circumstances. RITBA accepts no financial responsibility for any costs incurred by a firm in responding to this IFB, participating in oral presentations, or meeting with RITBA prior to being awarded the contract. The proposals in response to this IFB become the property of RITBA and may be used by RITBA in any way it deems appropriate. All information submitted in response to this IFB is deemed public and subject to disclosure unless a separate redacted public copy is submitted, regardless of whether the information is marked confidential/proprietary. Firm's may redact in the public copy any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the Access to Public Records Act (R.I. Gen. Laws § 38-2 et. seq.). If Firm does not submit a redacted public copy, RITBA assumes that firm is not seeking confidential treatment for any of its information and thus, all information is subject to public disclosure. By submitting a proposal, the firm certifies that it has fully read and understands the IFB, has full knowledge of the scope of work to be provided, and accepts the terms and conditions under which the services are to be performed. RITBA will be the sole judge in determining as equivalent products (if applicable).

Questions related to this solicitation may be submitted to [procurement@ritba.org](mailto:procurement@ritba.org) no later than **10:00AM EDT, June 8, 2023**. Direct contact with RITBA staff or Board of Directors is strictly prohibited unless submitted in writing to [procurement@ritba.org](mailto:procurement@ritba.org). RITBA may issue an addendum by **end of day EDT, June 9, 2023**, to respond to any relevant questions raised by potential bidders and for any other purposes deemed necessary by RITBA. This addendum will be posted to <https://www.ritba.org> and <https://www.purchasing.ri.gov>.

## **SCOPE OF SERVICES:**

Request for a price quote to:

- Remove and replace all batteries in an Eaton UPS model number 9355-20-30.
- Batteries must be equivalent type to manufactures original.
- Upgrade the discontinued trays (P/N: P-103000933, revision 5) to upgrade kit P-106000220 which includes two row battery assembly and two harness adapters.
- The contractor must dispose of all battery waste and any other waste created by the project.
- The Contractor must possess any required licenses to complete the project.
- All work must include a minimum one (1) warranty on parts and labor.
- RITBA does not pay travel time.

## **BONDS**

Removed from solicitation.

## **SUBCONTRACTORS**

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposed to perform a disproportionate amount of the work through one or more subcontractors may be considered unqualified. The successful bidder must establish to the satisfaction of RITBA the reliability and responsibility of any subcontractors proposed to perform any work pursuant to this solicitation.

## **WITHDRAWAL**

A bidder may withdraw its bid proposal at any time prior to the bid proposal submission deadline. Bid proposals are irrevocable for a period of sixty (60) days following the bid proposal submission deadline.

## **INSURANCE REQUIREMENTS**

Evidence of the following minimum insurance coverage must be provided:

- a. General Liability limits of \$1,000,000 per occurrence.
- b. Motor Vehicle Liability Insurance with limits of \$1,000,000.
- c. Worker's Compensation coverage to Rhode Island statutory limits or documentation evidencing an approved self-insurance program.

RITBA shall be named as additional insured on all policies of insurance except for Worker's Compensation insurance.

## **MINORITY BUSINESS ENTERPRISES PARTICIPATION**

The firm must indicate that it will comply with all applicable Federal, State and Local regulations and laws, including Affirmative Action and the Disadvantaged Business Enterprise programs. In accordance with R.I. Gen. Law §§ 37-14.1-1 it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs) (collectively referred to as MBEs herein) in the performance of State procurements and projects.

For further information, visit the Office of Diversity, Equity and Opportunity's website, at <http://odeo.ri.gov/> and see R.I. Gen. Laws 37-14.1, R.I. Gen Laws Ch. 37-2.2, and 220-RICR-80-10-2. The Office of Diversity, Equity and Opportunity may be contacted at (401) 574-8670 or via email at [Dorinda.Keene@doa.ri.gov](mailto:Dorinda.Keene@doa.ri.gov) .

## **ADDITIONAL REQUIREMENTS**

### **Campaign Finance Compliance**

Every person or business entity providing goods or services at a cost of \$5,000 cumulated value is required to file an affidavit regarding political campaign contributions with the RI

State Board of Elections even if no reportable contributions have been made. R.I.G.L. § 17-27 Forms may be obtained at Board of Elections, Campaign Finance Division, website at <https://elections.ri.gov/finance/index.php>. Please call (401) 222-2345 or e-mail [campaign.finance@elections.ri.gov](mailto:campaign.finance@elections.ri.gov) with any questions or concerns. For the purposes of this RFP RITBA asks that firm's commit to properly filing all appropriate documentation prior to any contract being signed.

#### Major State Decision-Maker

Does any Rhode Island "Major State Decision-Maker", as defined below, or the spouse or dependent child of such person, hold (i) a ten percent or greater equity interest, or (ii) a \$5,000 or greater cash interest in this business?

For purposes of this question, "Major State Decision-Maker" means:

- (a) All general officers; and all executive or administrative head or heads of any state executive agency enumerated in R.I.G.L. § 42-6-1 as well as the executive or administrative head or heads of state quasi-public corporations, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of president, senior vice president, general counsel, director, executive director, deputy director, assistant director, executive counsel or chief of staff;
- (ii) All members of the general assembly and the executive or administrative head or heads of a state legislative agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel or chief of staff; and
- (iii) All members of the state judiciary and all state magistrates and the executive or administrative head or heads of a state judicial agency, whether appointed or serving as an employee. The phrase "executive or administrative head or heads" shall include anyone serving in the positions of director, executive director, deputy director, assistant director, executive counsel, chief of staff or state court administrator.

If your answer is "Yes", please identify the Major State Decision-Maker, specify the nature of their ownership interest, and provide a copy of the annual financial disclosure required to be filed with the Rhode Island Ethics Commission pursuant to R.I.G.L. §36-14-16, 17 and 18.

#### Title VI Solicitation Notice

RITBA, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises or airport concession disadvantaged

business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

**Bid Form**  
**Invitation for Bids No. 23-15**  
**Eaton 9355-20-30 UPS Battery Replacement and Tray Upgrades**

To: Rhode Island Turnpike and Bridge Authority  
One East Shore Road  
P.O. Box 437  
Jamestown, RI 02835-0437

Bidder: \_\_\_\_\_  
Legal name of entity

\_\_\_\_\_

Address (street/city/state/zip)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Contract (name/telephone/email)

**1. Base Bid Price**

The Bidder submits this bid proposal to perform all the work (including labor and materials) described in the solicitation for this Base Bid Price (including the costs for all Allowances, Bonds, and Addenda):

\$ \_\_\_\_\_  
(Base bid price *in figures* printed electronically, typed, or handwritten legibly in ink)

\$ \_\_\_\_\_  
(Base bid price *in words* printed electronically, typed, or handwritten legibly in ink)

**2. Allowances**

The Base Bid Price includes the costs for the following Allowances:

Not Applicable

**3. Bonds**

Not applicable

**4. Addendum**

The Bidder has examined the entire solicitation (including the following Addenda), and the Base Bid Price includes the costs of any modifications required by the Addenda

Addendum No. 1 dated: \_\_\_\_\_

Addendum No. 2 dated: \_\_\_\_\_

**5. Contract Time**

The Bidder offer to perform the work in accordance with the timeline specified below:

- Completion within fourteen (14) days of issuance of a Purchase order (PO).

**6. Liquidated Damages**

Not applicable

**7. Subcontractors**

Bidders are required to disclose any anticipated subcontractors at the time of bid submission. Please use the form below to disclose those anticipated subcontractors and the estimated value of those subcontractors.

Name of Subcontractor	Estimated Value of Subcontract
1	
2	
3	
Total Value of Subcontracts	

This bid proposal is irrevocable for 60 days from the bid proposal submission deadline. The person signing below certifies that he or she has been duly authorized to execute and submit this bid proposal on behalf of the Bidder:

Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Printed name and title of person signing on behalf of bidder

\_\_\_\_\_  
Date signed

**- END OF IFB -**